

**The Bylaws of the American Association of Neuroscience Nurses
Triad Chapter: amended October 17, 2008**

Bylaws of the American Association of Neuroscience Nurses Triad Chapter

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Article I – Name and Purpose

Section 1

The name of this chapter shall be the “American Association of Neuroscience Nurses Triad Chapter.”

Section 2

The purpose of this chapter shall be to foster the health, education and welfare of the general public through promoting education, research, and high standards of care of the patient with neurologic dysfunction and to promote the growth of nursing as a profession.

Section 3

The functions of this chapter are:

- a. To provide for continuing growth in the field of neuroscience nursing.
- b. To provide a means for direct communication between neuroscience nurses.
- c. To serve as an educational resource in neuroscience nursing.
- d. To serve as a source of information concerning the activities of the American Association of Neuroscience Nurses.

Section 4

No part of the income or property of this chapter shall inure to the benefit of any individual.

Article II – Membership Qualifications

Section 1

Member

Individuals may be accepted as members and may remain as members who are:

- a. Licensed to practice as a registered nurse.
- b. Actively engaged in or primarily interested in neuroscience nursing.
- c. Willing to participate in planned programs of the chapter and whose dues are current.

Section 2

Student Member

Individuals may be accepted as student members and remain as student members who are:

- a. Currently enrolled in an entry level nursing program which leads to eligibility for the NCLEX examination upon graduation.
- b. Interested in neuroscience nursing and whose dues are current. Student members may not vote, hold elective office or serve as committee chairs. Dues for student members shall be 50 percent of the dues required for members.

Section 3

Senior Member

- a. At age 60, and after 10 years consecutive membership, a member may choose to become a senior member.
- b. A senior member:
 1. May continue to participate on committees.
 2. Need not pay dues.
 3. Retains voting rights.
 4. May hold office.

Section 4

Associate Member

- a. Health care providers engaged in the care of neuroscience patients.
- b. Associate members (including licensed practical nurses, dietitians, therapists, etc) may not vote, hold office or serve as committee chairs.
- c. Dues are 75 percent of full member dues.

Section 5

Honorary Member

Honorary membership may be conferred upon individuals who have rendered distinguished service and leadership to the chapter or those who have made unique contributions to the field of neuroscience nursing. Chapter members given honorary membership will retain all the privileges of membership. Others given honorary membership may not have voting or office holding privileges but may serve on special committees. Honorary members will not be required to pay dues.

Nominations for honorary membership must be proposed in writing, signed by four voting members and submitted to the board of directors for review and approval at the mid-annual board meeting. The nomination must be approved by those board members present at the mid-annual meeting. The nominee's name shall then be placed on the election ballot mailed to all voting members prior to the next annual meeting. There shall be no write-in votes for honorary membership. Confirmation of honorary membership shall require affirmative votes of a majority of the votes cast for the nominee for honorary membership.

Articles III – Dues

Section 1

Dues for members shall be as follows:

- a. Each member shall pay dues as specified by the membership of the chapter on the recommendations of the board of directors.
- b. The board of directors of the chapter shall have the right to impose special assessments.
- c. The board of directors of the chapter shall have the right to exempt members from payment of dues on the basis of illness, undue hardship, or other acceptable reason, if submitted in writing 45 days before the date dues are to be paid.
- d. Chapter dues shall be paid by December 31 of each year for the following year.
- e. Newly accepted members shall pay dues for the current year upon being notified of their acceptance into the chapter. Dues will be prorated from the time of admission.
- f. If dues are not paid within three months of the due date, the member will forfeit all rights accorded to members.

Article IV – Meetings

Section 1

Chapter meetings shall be held at the discretion of the board of directors, but not less than three times annually.

Article V – Voting

Section 1

Voting rights shall be allotted to members, and senior members as well as honorary members whose previous classification of membership included voting rights.

Article VI – Board of Directors

Section 1

The control of the chapter shall be vested in the board of directors. The board of directors shall consist of the president, president-elect, immediate past president (in a nonvoting capacity), treasurer, and two members at large elected by the general membership. The board of directors may invite representatives from standing committees to discuss specific goals and obtain suggestions but these representatives are not voting members of the board. The board of directors must remain as an odd number. The board of directors shall manage the affairs of the chapter in conformity with the laws under which the chapter is formed, and in accordance with these bylaws.

- a. The board of directors shall meet at least bi-annually at a time and place designated by the president.
- b. The board of directors shall be aware of all co-providership agreements and designate a representative from the board to sign as chapter representative for educational offerings.
- c. The board of directors shall conduct the general business of the chapter in the period between business meetings.
- d. Special meetings of the board of directors may be called at any time by the president or by the president upon written request by any two members of the board. Written notice shall be forwarded to each board member not less than fourteen days prior to the meeting.
- e. A quorum of the board of directors shall consist of a majority of the members of the board.
- f. The two members at large serve a two year term.

Article VII – Officers

Section 1

The chapter president, president-elect and treasurer shall be members of the American Association of Neuroscience Nurses. Each officer of this chapter shall be a member of this chapter.

Section 2

The officers of the chapter shall consist of the president, president-elect, and treasurer.

Section 3

No officer shall serve more than a 2 year term and may not be elected to more than 2 consecutive terms.

Section 4

Vacancies occurring in the officers of the chapter shall be filled by appointment of the board of directors until an election by the general membership can be held.

Article VIII – Duties of the Officers

Section 1

President: It shall be the duty of the president to preside at all meetings of the chapter, and to see that the rules are properly enforced in all deliberations of the chapter. The president shall be an ex-officio member of all committees.

Section 2

President-Elect: In the absence of the president, the president-elect shall preside and assume the usual duties of the president. It shall be the duty of the president-elect to serve as secretary. The president-elect shall keep an accurate record of all the proceedings of the meetings of the chapter and keep a register of the membership with the date of admission and the place of residence.

Section 3

Treasurer: It shall be the duty of the treasurer to keep the accounts of the chapter and to collect all monies due the chapter and deposit such funds. The treasurer shall be authorized by the board to expend such funds as are necessary in the payment of the expenses of the chapter and to keep accurate records of the same. The treasurer shall provide at least 60 days notice of the amount and time dues are to be paid.

Article IX – Election of Officers

Section 1

Nominating Committee – There shall be a nominating committee of 3 members elected by the membership of the chapter annually. The person receiving the highest number of votes shall be the chairperson of the committee.

Any member may submit the name(s) of a potential candidate(s) to the chairperson of the nominating committee 60 days prior to the annual election. The committee shall provide the membership with a list of candidates for office not less than 45 days prior to the election. The candidate receiving the largest number of votes shall be elected.

Article X – Committees

With the exception of the nominating committee, all standing special and ad hoc committees shall be appointed as necessary to carry out the functions of the chapter. Appointments will be made by the president and approved by the board of directors.

Article XI – Fiscal Year

The fiscal year of the chapter shall be from January 1 through December 31.

Article XII – Gifts

This chapter shall have the power to accept gifts.

Article XIII – Relationship with American Association of Neuroscience Nurses

Section 1

This chapter is a constituent organization of the American Association of Neuroscience Nurses. It is organized and chartered under the authority of the American Association of Neuroscience Nurses.

Section 2

The bylaws of this chapter are subject to approval by the American Association of Neuroscience Nurses and shall not conflict with the bylaws of the American Association of Neuroscience Nurses.

Section 3

Each chapter shall keep such permanent books of account and records as shall be sufficient to establish the amount of gross income, receipts, and disbursements of the organization including specifically, the names of its members, the dues collected, and the amounts remitted to the American Association of Neuroscience Nurses. Such books of account and records shall at all reasonable times be open to inspection by an authorized representative of the American Association of Neuroscience Nurses.

Section 4

The charter of this chapter shall be subject to withdrawal and the status of such organization as a chapter shall be subject to termination for failure to conform to these bylaws or those rules and regulations as may be prescribed by the American Association of Neuroscience Nurses.

Section 5

The chapter is obligated upon withdrawal of its charter by the American Association of Neuroscience Nurses:

- a. To yield up and surrender all of its books, records, assets, and property to the American Association of Neuroscience Nurses or to such an agency as may be designated by the American Association of Neuroscience Nurses or to another chapter organized under the authority of the American Association of Neuroscience Nurses.
- b. To cease and desist from the further use of any name that implies or connotes association with the American Association of Neuroscience Nurses or status as a constituent of the Association.
- c. To carry out promptly under the supervision of the American Association of Neuroscience Nurses, all proceedings necessary or desirable for the purpose of dissolving such chapter.

Article XIV – Amendments

Section 1

Amendments to these bylaws must be proposed in writing to the board not less than 45 days prior to the vote on amendments. The president-elect shall circulate the proposed amendments to the membership. A 2/3 affirmative vote by the voting members is required for adoption of an amendment.

Section 2

Bylaws may be amended during business meetings without the previous membership notification if the amendment is presented from the floor and approved by two-thirds of the voting members present.

Section 3

Bylaw amendments or revisions should be submitted for approval by the American Association of Neuroscience Nurses in accordance with the bylaws and regulations of the American Association of Neuroscience Nurses.